

CANDIDATE STATEMENT – Jessica Kubiak

BOARD/TRUSTEE POSITION: Vice President

Jessica Kubiak

I have been working as a litigation paralegal since 1999. I have an Associates Degree in Paralegal Studies from Lakeland Community College. I am an OSBA Certified Paralegal since 2011 and a National PACE Certified Paralegal since 2018. To say I love my profession is an understatement.

I became a member of the CAP Board in 2011 and have held various positions since then including Vice President and President. I have also held number of coordinator positions including Student Membership Coordinator and CMBA Liaison. I have been active with the Nations Federation of Paralegal Associations in various Coordinator roles as well.

I am hoping to continue on the CAP Board and continue to assist in the progression of the paralegal progression and local programming available to paralegals.

CANDIDATE STATEMENT – 2024 ELECTIONS

BOARD/TRUSTEE POSITION: DIRECTOR OF MEMBERSHIP

(Becky Kerstetter)

I would like to be taken into consideration for election to the Cleveland Association of Paralegals (CAP) Board again as the Director of Membership for the 2024-2025 term. I have been a member of the CAP since 2005 and have served in several Board positions over the years including most recently Director of Membership. I have also held various coordinator positions and am currently the Job Bank Coordinator, the NFPA Secondary Representative and the CMBA Co-Liaison and have held many other Board and Coordinator positions since my involvement with CAP and NFPA. I also currently serve as the Strategic Planning Coordinator and have held various other positions with the National Federation of Paralegal Associations.

I graduated from Kent State University with a Bachelor of Arts and Sciences in Paralegal Studies and Justice Studies and have experience working in areas of law in the bankruptcy and corporate specialties. I currently work as a Public Finance and Infrastructure Paralegal for Squire Patton Boggs (US) LLP and have been with the firm for 19 years.

My goals for the position are to continue to carry out the duties and actions that are expected of me in the position as well as create and implement new procedures and practices during my term. I plan to keep current on membership matters and make efforts to work with our national organization and others to attain and gain new CAP members. I also will continue to work with the CMBA on membership matters, membership drives and any other events or tasks as requested. I also hope to work with all board members to assist them in achieving their goals and executing events that benefit the organization as a whole and as it pertains to CAP's members and the membership.

I thank you for your consideration of election and have truly enjoyed being a part of CAP and the CAP leadership team over the many years. I anticipate being able to continue serve the association to the best of my ability to benefit the members of CAP as well as the legal community.

CANDIDATE STATEMENT

Board Position: President

Tiffany L. Lubahn

I have been working as a civil litigation paralegal since 2009. I obtained my Associate of Applied Business, Paralegal Studies degree in August 2015, from Cuyahoga Community College's ABA approved paralegal program. I have been certified by the Ohio State Bar Association as an OSBA Certified Paralegal since 2020.

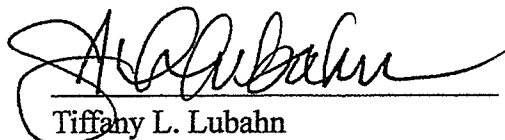
In May 2015, I became a member of the Cleveland Association of Paralegals, Inc. ("CAP"). Since that time I have served CAP in several positions including Pro Bono Coordinator, Litigation Coordinator, Director of Professional Development, OSBA liaison, and most recently as Director of Operations and Communications.

I respectfully request that you consider me for the elected position of President for the 2024-2025 term so that I may continue to work with the Board in the operations of the association and to assist the Board and the entire CAP membership in achieving our stated goals and objectives for the year.

If elected, I will strive to be a positive and effective representative of CAP and an advocate for the paralegal profession. I will work hard to lead and support the membership to revitalize CAP and strengthen the connections of our paralegal network in the greater Cleveland area and throughout the legal community. I want people to appreciate that their CAP membership is more than a line on their resume and a tool to use when searching for a job—although those are two great perks of membership! I plan to work with the CAP Board and Coordinators to encourage more collaboration, support innovation, and to engage fellow paralegals and paralegal students to become involved.

Thank you kindly for your consideration. I look forward to my continued service to the CAP membership.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'T. Lubahn', written over a horizontal line.

Tiffany L. Lubahn

OSBA Certified Paralegal