

2022-2023 CAP TREASURER ACCOUNTING AND BUDGET REPORT

CAP 2022-2023 Budget approved 11/2/2022

Description	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	Notes	2022-2023 Fiscal Year Budgeted (approved 11/2/2022)	2022-2023 Fiscal Year Total Spent to Date	Difference Between Budgeted and Total to Date	2023-2024 Fiscal Year Draft Budget
CAP Business Account Starting Balance (per CAP Checkbook):	\$ 17,623.29	not submitted	not submitted	\$ 18,907.38	\$ 15,575.45	\$ 15,436.66	\$ 15,371.87	\$ 14,789.72	\$ 16,814.64	\$ 16,542.04	\$ 16,673.11	\$ 16,150.63		n/a	n/a	n/a	n/a
CAP Business Account Ending / Most Current Balance (per CAP Checkbook):	\$ 16,540.50	not submitted	not submitted	\$ 15,575.45	\$ 15,436.66	\$ 15,371.87	\$ 14,789.72	\$ 16,814.64	\$ 16,542.04	\$ 16,673.11	\$ 16,150.63	\$ 16,063.59	\$16,150.63 as of 06/26/2023.	n/a	n/a	n/a	n/a
CAP Joy King Scholarship Account Balance (Per monthly bank statement):	\$ 3,567.24	not submitted	not submitted	\$ 3,563.69	\$ 3,563.72	\$ 3,563.75	\$ 3,563.78	\$ 3,563.81	\$ 3,565.84	\$ 3,565.86	\$ 3,563.90			n/a	n/a	n/a	n/a
CAP Income																	
CAP Dues Income	\$ -	\$ 4,712.30	\$ 566.00	\$ 1,585.00	\$ 406.00	\$ 161.00	\$ 140.00	\$ -	\$ -	\$ 347.00	\$ -	\$ -	Note that CMBA will probably take their \$200 CAP Billing Maintenance Fee off the top of CAP's 8/2022 Dues Income (rather than invoicing CAP separately for it as CAP has requested. If this occurs, the \$200 fee will NOT be reflected under CMBA CAP Billing Maintenance Fee for 2022 as it will already be accounted for in the lower amount of dues CMBA remitted to CAP in their 8/2022 (or next remitted) dues income payment to CAP.	n/a	n/a	n/a	n/a
CAP Non-Dues Income	\$ -	\$ 500.00	\$ 737.61	\$ 775.75	\$ -	\$ -	\$ -	\$ 192.24	\$ -	\$ -	\$ -	\$ -	02/23/2023 - CAP received \$192.24 from PayPal for 4 CAP Job Bank postings in 01/2023 and 02/2023 (\$200.00 total less fees). 10/29/2022 - NFPA reimbursement check for \$525.80 (CAP 2022 NFPA Convention pins) and 10/27/2022 - VistaPrint \$249.95 reimbursement (\$775.75 overall total). 09/14/2022 - NFPA reimbursement check for \$737.61 (CAP 2022 NFPA Convention speaker gifts). 08/02/2022 - Check from Dean Boerger for CAP 2022 NFPA Convention (Waclome Reception).	n/a	n/a	n/a	n/a
CAP Business Account "Positive" Miscellaneous Adjustments (if any):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		n/a	n/a	n/a	n/a
CAP Expenses (Semi-regular events throughout the year)																	
CAP Lunch-n-Learns or CAPpy Hours (Food and/or dining supplies):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Note: no funds expended in 2022-2023.	\$ 800.00	\$ -	\$ 800.00	\$ 800.00
CAP Lunch-n-Learns (speaker gifts and cards):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Note: no funds expended in 2022-2023.	\$ 80.00	\$ -	\$ 80.00	\$ 80.00
OSBA and Statewide Meeting Attendance (Fall 2019 and Spring 2020):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Note: no funds expended in 2022-2023.	\$ 180.00	\$ -	\$ 180.00	\$ 180.00
CAP Business / Professional Development:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Note: no funds expended in 2022-2023.	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
CAP Expenses (Once a year events)																	
CAP Board Retreat (Food):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Note: Retreat held via Zoom, so no cost involved for 2021 or 2022. Budget \$65.00 for 2023.	\$ 65.00	\$ -	\$ 65.00	\$ 65.00
CAP Summer Event	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Note: No summer event held in 2022.	\$ 350.00	\$ -	\$ -	\$ 350.00
CMBA Annual Halloween Run for Justice (Registration fee of \$300.00, plus \$75.00 for cloth, candy, etc. for table):	\$ -	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Note: CAP did not participate in the 2020 or 2021 events.	\$ 340.00	\$ 300.00	\$ 40.00	\$ 340.00
2022 NFPA Annual Convention Attendance (For 1-2 CAP Representatives (who are also NFPA Coordinators) (Note - Registration Fee and lunch expenses are estimated at \$325.00 per CAP Representative, based on 2022 cost):	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Based upon 10/21/2022 Summary of 2022 CAP NFPA Convention.	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
CAP 2022 NFPA Convention Host Committee (All Convention related-expenses except for the attendance of 2 CAP NFPA Representatives) NOTE: only for 2022	\$ -	\$ -	\$ 3,438.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Based upon 10/21/2022 Summary of 2022 CAP NFPA Convention. Total was \$4,676.58 less the \$500.00 Dean Boerger sponsorship and \$737.61 NFPA reimbursement for speaker gifts (received and accounted for under non-dues income along with \$525.80 NFPA reimbursement for convention pins).	\$ 2,500.00	\$ 3,438.97	\$ (938.97)	\$ -
CAP Toys for Tots / Holiday Event:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11/1/2022 - \$72.00 downpayment made for PWAT CAP Toys for Tots social event - event has been postponed and will be rescheduled at some future date tbd. PWAT event rescheduled to 05/18/2023 for Paralegal Day, so that \$72.00 has been reallocated accordingly.	\$ 550.00	\$ -	\$ 550.00	\$ 550.00
NFPA Region III Meeting Attendance (Spring 2020 for 1-2 CAP Representatives who are also NFPA Coordinators):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
CAP Student Workshop (Food and/or dining supplies):	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 180.00	\$ -	\$ 180.00	\$ 180.00

